



Dhaka Water Supply and Sewerage Authority
Office of the Managing Director
WASA Bhaban
98, Kazi Nazrul Islam Avenue, Dhaka-1215.
Website: www.dwasa.org.bd

উন্নয়নের গণতন্ত্র
শেখ হাসিনার মূলমন্ত্র।

Memo No.-46.113.208.00.13.006.2016- 18

Date: 03/01/2018

From : Deputy Managing Director (Admin.)
Dhaka WASA.

To : Chief Accounts Officer
Dhaka WASA.

Subject : Sanction to attend the study tour "Post Graduate Diploma in Development Planning (PGDDP)" in India from 07-13 January 2018.

The undersigned is directed to convey the sanction of the following officers of Dhaka WASA from 07 January 2018 to 13 January 2018 or a nearest suitable date from the actual date to attend the study tour "Post Graduate Diploma in Development Planning (PGDDP)" to be held in India under the following terms and conditions.

- (i) Mr. S. M. Rezaul Mostafa Kamal, Secretary, Dhaka WASA.
- (ii) Mr. Md. Al Amin, Sub-Divisional Engineer, Civil (Construction) Division, Dhaka WASA.
- (iii) Mr. Md. Jayanal Abdin, Sub-Divisional Engineer, Procurement Division-1, Dhaka WASA.
- (iv) Mr. Syful Islam, Research Officer, Research, Planning & Evaluation Division, Dhaka WASA.
- (v) Mr. Md. Imrul Hasan, Research Assistant, Research, Planning & Evaluation Division, Dhaka WASA.

2. Terms and conditions :

- a) All expenses in this connection will be born by respective organization.
- b) The period to be spent for this visit including the transit will be treated as on duty.
- c) They will draw their usual pay and allowances from Bangladesh in local currency.
- d) They will not be allowed to stay abroad beyond the period mentioned above.

3. This order is issued with the approval of the competent authority.

Sd/-


(Ms. Mausumi Khanam)
Deputy Secretary (C.C.)
Administration Division-1
Dhaka WASA.

Date: 03 /01/2018

No.- 46.113.208.00.13.006.2016-18(50)

Copy for kind information and necessary action to (not according to seniority) :

1. Director General, Department of Immigration & Passport, Dhaka.
2. Deputy Managing Director (Admin / O & M / R P & D / Finance), Dhaka WASA.
3. Chief Engineer, Dhaka WASA.
4. Mr. S. M. Rezaul Mostafa Kamal, Secretary, Dhaka WASA.
5. Director, Hazrat Shahjalal International Airport, Dhaka.
6. Superintending Engineer,, Dhaka WASA.
7. Deputy Chief (Planning), Planning & Evaluation Division, Dhaka WASA.
8. Executive Engineer, Civil (Construction) Division/ Procurement Division-1, Dhaka WASA.
9. Deputy Secretary (.....), Dhaka WASA.
10. Assistant System Analyst (M.I.S & Billing). Dhaka WASA (with request to upload to the Dhaka WASA website).
11. Mr. Md. Al Amin, Sub-Divisional Engineer, Civil (Construction) Division, Dhaka WASA.
12. Mr. Md. Jayanal Abdin, Sub-Divisional Engineer, Procurement Division-1, Dhaka WASA.
13. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
14. Mr. Syful Islam, Research Officer, Research, Planning & Evaluation Division, Dhaka WASA.
15. Mr. Md. Imrul Hasan, Research Assistant, Research, Planning & Evaluation Division, Dhaka WASA.
16. P. A. to Managing Director, Dhaka WASA (for kind information to the Managing Director).
17. Record Keeper, Administration Division-1, Dhaka WASA.
18. PIMS Cell, Administration Division-2, Dhaka WASA.
19. Office Copy.


03.01.18
Deputy Secretary
Administration Division-1
Dhaka WASA.