

No.- 46.113.208.00.16.124.2015- 108

Date: 18/01/2018.

From : Secretary  
Dhaka WASA.

To : Chief Accounts Officer  
Dhaka WASA.

Sub : Sanction of earned leave (Ex-Bangladesh leave) for 07(Seven) days.

The undersigned is directed to convey the sanction of earned leave (Ex-Bangladesh leave) of Mrs. Subarna Malakar, Accountant, DWSNIP, Dhaka WASA to visit Malaysia with her family members from 19 January, 2018 to 25 January, 2018 or 07(Seven) days from the actual date of departure under the following terms and conditions.

2. Terms and conditions :

- All expenses including airfare shall be borne by herself.
- No part of her pay and allowance will be paid in foreign currency.
- She will not be allowed to stay abroad beyond the period mentioned above.
- On her return to Bangladesh she will join the respective Office.

3. This order is issued with the approval of the competent authority.

**Sd/-**

(S. M. Rezaul Mostofa Kamal)

Secretary

Dhaka WASA.

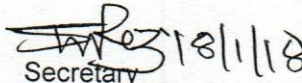
Phone : 9110164.

Date: 18/01/2018..

No.- 46.113.208.00.16.124.2015- 108 (20)

Copy for kind information and necessary action to (not according to seniority) :

- Director General, Department of Immigration & Passport, Dhaka.
- Deputy Managing Director (Admin / O & M / R P & D / Finance), Dhaka WASA.
- Additional Chief Engineer (RP&D), Dhaka WASA.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Superintending Engineer & Project Director, DWSNIP, Dhaka WASA.
- Chief Training Officer, Dhaka WASA.
- Senior System Analyst (G.I.S). Dhaka WASA.
- Deputy Secretary (.....), Dhaka WASA.
- Assistant System Analyst (M.I.S & Billing). Dhaka WASA (with request to upload to the Dhaka WASA website).
- Assistant Secretary (Admin-1), Dhaka WASA.
- Mrs. Subarna Malakar, Accountant, DWSNIP, Dhaka WASA.
- P. A. to Managing Director, Dhaka WASA (for kind information to the Managing Director).
- PIMS Cell, Admin Division-2, Dhaka WASA.
- Office Copy.

  
Secretary  
Dhaka WASA.