



Dhaka Water Supply and Sewerage Authority
Office of the Managing Director
WASA Bhaban
98, Kazi Nazrul Islam Avenue, Dhaka-1215.
website: www.dwasa.org.bd.com

উন্নয়নের গণতন্ত্র
শেখ হাসিনার মূলমন্ত্র

Memo No-46.113.211.00.16.659.2017. 101/Admn-2.

Date: ০৭.২.১৮

From : Secretary
Dhaka WASA.

To : Chief Accounts Officer
Dhaka WASA

Subject : Approval of Ex-Bangladesh leave for 10(ten) days.

The undersigned is directed to convey the sanction of earned leave (Ex-Bangladesh leave) of MD SHAMSUDDIN, Revenue Inspector, Revenue Zone-2, Dhaka WASA for treatment in India from 12th February, 2018 to 21st February, 2018 or 10(ten) days from the actual date of his departure under the following terms and conditions.

- All expenses including air fare shall be borne by himself.
- No part of his salary will be paid in foreign currency.
- He will not be allowed to stay abroad beyond the period mentioned above.
- On his return to Bangladesh he will join the respective Office.

2. This order is issued with the approval of the competent authority.

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(S. M. Rezaul Mostofa Kamal)
Secretary
Dhaka WASA.

Phone: 9110164

Date: ০৭.২.১৮

Memo No-46.113.211.00.16.659.2017. ১০১/১৫/Admn-2-

Copy for kind information and necessary action to (not according to seniority) :

1. Director General, Department of Immigration & Passport, Dhaka.
2. Deputy Managing Director (Admin /O&M/RP&D/Finance), Dhaka WASA.
3. Chief Engineer, Dhaka WASA.
4. Chief Revenue Officer, Dhaka WASA
5. Chief Accounts Officer/Chief Training Officer, Dhaka WASA.
6. Assistant System Analyst (M.I.S & Billing), Computer Center, Dhaka WASA (with request to upload to the DWASA website).
7. Revenue Officer, Revenue Zone-2, Dhaka WASA.
8. Manager, Hazrat Shahjalal International Airport, Dhaka.
9. Immigration Officer, Hazrat Shahjalal International Airport/ Duty Officer, Benapole Check Post, Haridaspur, Jessore.
10. P. A. to Managing Director, Dhaka WASA (for kind information to the Managing Director).
11. PIMS Cell, Administration Division-II, Dhaka WASA.
12. Md Shamsuddin, Revenue Inspector Revenue Zone-2, Dhaka WASA.
13. Record keeper, Administration Division-1, Dhaka WASA.
14. Office copy.

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Secretary
Dhaka WASA.