



Dhaka Water Supply and Sewerage Authority
Office of the Managing Director
WASA Bhaban
98, Kazi Nazrul Islam Avenue, Dhaka-1215.
Website: www.dwasa.org.bd

উন্নয়নের গণতন্ত্র
শেখ হাসিনার মূলমন্ত্র।

Memo No.-46.113.208.00.16.252.2017-630

Date: 17/04/2018.

From : Secretary
Dhaka WASA.

To : Chief Accounts Officer
Dhaka WASA.

Subject : Sanction of Earned leave (Ex-Bangladesh leave) for 12(Twelve) days.

The undersigned is directed to convey the approval of earned leave (Ex-Bangladesh leave) of Mr. Ranju Ahmed, Assistant Revenue Officer, Revenue Zone-1, Dhaka WASA from 01 April, 2018 to 12 April, 2018 or 12(Twelve) days from the actual date of departure for medical checkup in India under the following terms and conditions.

2. Terms and conditions :

- All expenses including airfare shall be borne by himself.
- No part of his pay and allowance will be paid in foreign currency.
- He will not be allowed to stay abroad beyond the period mentioned above.
- On his return to Bangladesh he will join the respective Office.

3. This order is issued with the approval of the competent authority.

Sd/-

(S. M. Rezaul Mostofa Kamal)
Secretary
Dhaka WASA.

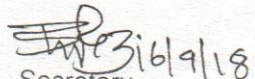
Phone : 9110164.

Date: 17/04/2018.

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Copy for kind information and necessary action to (not according to seniority) :

01. Director General, Department of Immigration & Passport, Dhaka.
02. Deputy Managing Director (Admin / O & M / R P & D / Finance), Dhaka WASA.
03. Director, Hazrat Shahjalal International Airport, Dhaka.
04. Chief Revenue Officer, Dhaka WASA.
05. Chief Training Officer, Dhaka WASA.
06. Senior System Analyst (G.I.S). Dhaka WASA.
07. Deputy Secretary (.....), Dhaka WASA.
08. Assistant System Analyst (M.I.S & Billing). Dhaka WASA (with request to upload to the Dhaka WASA website).
09. Revenue Officer, Revenue Zone-1, Dhaka WASA.
10. Duty Officer, Banglabandha Check post, Panchagarh, Bangladesh.
11. Mr. Ranju Ahmed, Assistant Revenue Officer, Revenue Zone-1, Dhaka WASA.
12. P. A. to Managing Director, Dhaka WASA (for kind information to the Managing Director).
13. Record keeper, Administration Division-1, Dhaka WASA.
14. PIMS Cell, Admin Division-2, Dhaka WASA.
15. Office Copy.


Secretary
Dhaka WASA.