



Dhaka Water Supply and Sewerage Authority  
Office of the Managing Director  
WASA Bhaban  
98, Kazi Nazrul Islam Avenue, Dhaka-1215.  
website: www.dwasa.org.bd.com

উন্নয়নের গণতন্ত্র  
শেখ হাসিনার মূলমন্ত্র

Memo No-39/CAO/sa:/97-98/ 260/Admn-2.

Date: ৪.৫.১৪

From : Secretary  
Dhaka WASA.

To : Chief Accounts Officer  
Dhaka WASA

Subject : Approval of Ex-Bangladesh leave for 11(eleven) days.

The undersigned is directed to convey the sanction of earned leave (Ex-Bangladesh leave) of S.M.HABIBUR RAHMAN, Revenue Inspector Revenue Zone-2, Dhaka WASA for treatment in INDIA from 22<sup>th</sup> April, 2018 to 2<sup>nd</sup> May, 2018 or 11(eleven) days from the actual date of his departure under the following terms and conditions.

- All expenses including air fare shall be borne by himself.
- No part of his salary will be paid in foreign currency.
- He will not be allowed to stay abroad beyond the period mentioned above.
- On his return to Bangladesh he will join the respective Office.

2. This order is issued with the approval of the competent authority.

sd:/

( S. M. Rezaul Mostofa Kamal )  
Secretary  
Dhaka WASA.

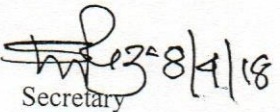
Phone : 9110164

Date: ৪.৫.১৪

Memo No-39/CAO/sa:/97-98/ 260/15/Admn-2

Copy for kind information and necessary action to (not according to seniority):

- Director General, Department of Immigration & Passport, Dhaka.
- Deputy Managing Director (Admin /O&M/RP&D/Finance), Dhaka WASA.
- Chief Engineer, Dhaka WASA.
- Chief Accounts Officer/Chief Training Officer, Dhaka WASA.
- Assistant System Analyst (M.I.S & Billing), Computer Center, Dhaka WASA (with request to upload to the DWASA website).
- Revenue Officer, Revenue Zone-2, Dhaka WASA.
- Manager, Hazrat Shahjalal International Airport, Dhaka.
- Immigration Officer, Hazrat Shahjalal International Airport/Duty Officer, Benapole Check Post, Haridaspur, Jessore.
- P. A. to Managing Director, Dhaka WASA (for kind information to the Managing Director).
- PIMS Cell, Administration Division-II, Dhaka WASA.
- S.M Habibur Rahman, Revenue Inspector, Revenue Zone-2, Dhaka WASA.
- Record keeper, Administration Division-1, Dhaka WASA.
- Office copy.

  
Secretary  
Dhaka WASA.