



Dhaka Water Supply and Sewerage Authority
Office of the Managing Director
WASA Bhaban
98, Kazi Nazrul Islam Avenue, Dhaka-1215.
Website: www.dwasa.org.bd

উন্নয়নের গণতন্ত্র
শেখ হাসিনার মূলমন্ত্র।

Memo No.-46.113.208.00.16.156.2016- 782

Date: 15 /05/2018.

From : Secretary
Dhaka WASA.

To : Chief Accounts Officer
Dhaka WASA.

Sub : Sanction of earned leave (Ex-Bangladesh leave) for 10(Ten) days.

The undersigned is directed to convey the sanction of earned leave (Ex-Bangladesh leave) of Mr. Md. Habibul Islam, Assistant Engineer, MODS Zone-10, Dhaka WASA for taking care of his Father-in-Law in India from 11 May, 2018 to 20 May, 2018 or 10(Ten) days from the actual date of departure under the following terms and conditions.

2. Terms and conditions :

- All expenses including air fare shall be borne by himself.
- No part of his salary will be paid in foreign currency.
- He will not be allowed to stay abroad beyond the period mentioned above.
- On his return to Bangladesh he will join the respective Office.

3. This order is issued with the approval of the competent authority.

Sd/-

(S. M. Rezaul Mostofa Kamal)
Secretary
Dhaka WASA.


Phone : 9110164.

Date: 15 /05/2018.

Memo No.-46.113.208.00.16.156.2016- 782

Copy forwarded for kind information to:

- Deputy Managing Director (Admin / Finance), Dhaka WASA.
- Director (Development/Technical), Dhaka WASA.
- Chief Engineer, Dhaka WASA.
- Additional Chief Engineer (RP&D), Dhaka WASA.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
- Superintending Engineer, MODS Circle-2, Dhaka WASA.
- Executive Engineer, MODS Zone-10, Dhaka WASA.
- Deputy Secretary, Administration Division-1 / 2, Dhaka WASA.
- Assistant System Analyst (M.I.S & Billing). Dhaka WASA (with request to upload to the Dhaka WASA website).
- Mr. Md. Habibul Islam, Assistant Engineer, MODS Zone-10, Dhaka WASA.
- P. A. to Managing Director, Dhaka WASA (for kind information to the Managing Director).
- Record Keeper, Administration Division-1, Dhaka WASA.
- PIMS Cell, Administration Division-2, Dhaka WASA.
- Office Copy.


Secretary
Dhaka WASA.