



Dhaka Water Supply and Sewerage Authority
Office of the Managing Director
WASA Bhaban
98, Kazi Nazrul Islam Avenue, Dhaka-1215.
Website: www.dwasa.org.bd

উন্নয়নের গণতন্ত্র
শেখ হাসিনার মূলমন্ত্র।

Memo No.-46.113.208.00.16.5049.2010-711

Date: 30/04/2018.

From : Secretary
Dhaka WASA.

To : Chief Accounts Officer
Dhaka WASA.

Subject : Sanction of earned leave (Ex-Bangladesh leave) for 23(Twenty three) days.

The undersigned is directed to convey the sanction of earned leave (Ex-Bangladesh leave) of Ms. Nishat Mazumder, Deputy Chief Accounts Officer, Accounts Division, Dhaka WASA to climb one of the prominent peak of the great Himalayas situated in Nepal from 05 May, 2018 to 27 May, 2018 or 23(Twenty three) days from the actual date of departure under the following terms and conditions.

2. Terms and conditions :

- All expenses including airfare shall be borne by herself.
- She will not be allowed to stay abroad beyond the period mentioned above.
- No part of her pay and allowance will be paid in foreign currency.
- On her return to Bangladesh she will join the respective Office.

3. This order is issued with the approval of the competent authority.

Sd/-

(S. M. Rezaul Mostofa Kamal)
Secretary
Dhaka WASA.

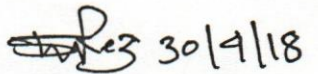
Phone : 9110164.

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Copy for kind information and necessary action to (not according to seniority) :

01. Deputy Managing Director (Admin / Finance), Dhaka WASA.
02. Director (Development/Technical), Dhaka WASA.
03. Chief Engineer, Dhaka WASA.
04. Commercial Manager, Dhaka WASA.
05. Director, Hazrat Shahjalal International Airport, Dhaka.
06. Deputy Secretary, Administration Division-1 / 2, Dhaka WASA.
07. Ms. Nishat Mazumder, Deputy Chief Accounts Officer, Accounts Division, Dhaka WASA.
08. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
09. Assistant System Analyst (M.I.S & Billing). Dhaka WASA (with request to upload to the Dhaka WASA website).
10. P. A. to Managing Director, Dhaka WASA (for kind information to the Managing Director).
11. Record Keeper, Administration Division-1, Dhaka WASA.
12. PIMS Cell, Administration Division-2, Dhaka WASA.
13. Office Copy.


Secretary
Dhaka WASA.