

Dhaka Water Supply and Sewerage Authority  
Office of the Managing Director  
WASA Bhaban  
98, Kazi Nazrul Islam Avenue, Dhaka-1215.  
website: www.dwasa.org.bd.com

উন্নয়নের গণতন্ত্র  
শেখ হাসিনার মূলমন্ত্র

Memo No-Rev./p-3/91/ 496/Admn-2 -

Date: 27.6.18

From : Secretary  
Dhaka WASA.

To : Chief Accounts Officer  
Dhaka WASA

Subject : Approval of Ex-Bangladesh leave for 45(forty five) days.

The undersigned is directed to convey the sanction of earned leave (Ex-Bangladesh leave) EMAD UDDIN AHAMMED, Revenue Inspector, Revenue Zone-2, Dhaka WASA for Holy Hazz in SAUDI ARABIA from 17<sup>th</sup> July, 2018 to 30<sup>th</sup> August, 2018 or 45(forty five) days from the actual date of his departure under the following terms and conditions.

- All expenses including air fare shall be borne by himself.
- No part of his salary will be paid in foreign currency.
- He will not be allowed to stay abroad beyond the period mentioned above.
- On his return to Bangladesh he will join the respective Office.

2. This order is issued with the approval of the competent authority.

sd/  
( S. M. Rezaul Mostofa Kamal )  
Secretary  
Dhaka WASA.

Phone : 9110164

Date: 27.6.18

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Copy for kind information and necessary action to (not according to seniority) :

- Director General, Department of Immigration & Passport, Dhaka.
- Deputy Managing Director (Admin /Finance), Dhaka WASA.
- Director (Development/Technical), Dhaka WASA.
- Chief Engineer, Dhaka WASA.
- Chief Revenue Officer, Dhaka WASA.
- Chief Accounts Officer/Chief Training Officer, Dhaka WASA.
- Revenue Officer, Revenue Zone-2, Dhaka WASA.
- Assistant System Analyst (M.I.S & Billing), Computer Center, Dhaka WASA (with request to upload to the DWASA website).
- Manager, Hazrat Shahjalal International Airport, Dhaka.
- Immigration Officer, Hazrat Shahjalal International , Dhaka.
- P. A. to Managing Director, Dhaka WASA (for kind information to the Managing Director).
- PIMS Cell, Administration Division-II, Dhaka WASA.
- Emad Uddin Ahammed, Revenue Inspector, Revenue Zone-2, Dhaka WASA.
- Record keeper, Administration Division-1, Dhaka WASA.
- Office copy.

27/6/18  
Secretary  
Dhaka WASA.