



Dhaka Water Supply and Sewerage Authority
Office of the Managing Director
WASA Bhaban
98, Kazi Nazrul Islam Avenue, Dhaka-1215.
Website: www.dwasa.org.bd

উন্নয়নের গণতন্ত্র
শেখ হাসিনার মূলমন্ত্র।

No.- 46.113.208.00.16.124.2015- 705

Date: 26/06/2018.

From : Secretary
Dhaka WASA.

To : Chief Accounts Officer
Dhaka WASA.

Sub : Sanction of earned leave (Ex-Bangladesh leave) for 07(Seven) days.

The undersigned is directed to convey the sanction of earned leave (Ex-Bangladesh leave) of Mrs. Subarna Malakar, Accountant, DWSNIP, Dhaka WASA for treatment of her son in India from 01 July 2018 to 07 July, 2018 or 07(Seven) days from the actual date of departure under the following terms and conditions. She will accompanied by her husband Sunil Chandra Biswas (41 yrs.) and son Swapnomoy Biswas Rajdeep (Age: 02 Years).

2. Terms and conditions :

- All expenses including airfare shall be borne by Mrs. Subarna Malakar.
- No part of her pay and allowance will be paid in foreign currency.
- She will not be allowed to stay abroad beyond the period mentioned above.
- On her return to Bangladesh she will join the respective Office.

3. This order is issued with the approval of the competent authority.

Sd/-

(S. M. Rezaul Mostofa Kamal)

Secretary

Dhaka WASA.


Phone : 9110164.

Date: 26/06/2018.

No.- 46.113.208.00.16.124.2015- 705

Copy for kind information and necessary action to (not according to seniority) :

- Director General, Department of Immigration & Passport, Dhaka.
- Deputy Managing Director (Admin / Finance), Dhaka WASA.
- Director (Development/Technical), Dhaka WASA.
- Additional Chief Engineer (RP&D), Dhaka WASA.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Superintending Engineer & Project Director, DWSNIP, Dhaka WASA.
- Deputy Secretary (.....), Dhaka WASA.
- Assistant System Analyst (M.I.S & Billing). Dhaka WASA (with request to upload to the Dhaka WASA website).
- Assistant Secretary (Admin-1), Dhaka WASA.
- Immigration Officer, Hazrat Shahjalal International Airport, Dhaka / Duty Officer, Benapole Check post, Hordaspur, Jessore, Bangladesh.
- Mrs. Subarna Malakar, Accountant, DWSNIP, Dhaka WASA.
- P. A. to Managing Director, Dhaka WASA (for kind information to the Managing Director).
- PIMS Cell, Admin Division-2, Dhaka WASA.
- Office Copy.

 26/6/18
Secretary
Dhaka WASA.