

Dhaka Water Supply and Sewerage Authority
Office of the Managing Director
WASA Bhaban
98, Kazi Nazrul Islam Avenue, Dhaka-1215.
Website: www.dwasa.org.bd

উন্নয়নের পথতন্ত্র
শেখ হাসিনার মূলমন্ত্র।

Memo No.-46.113.208.00.16.5000.2010-735

Date: 03/07/2018.

From : Secretary
Dhaka WASA.
To : Chief Accounts Officer
Dhaka WASA.

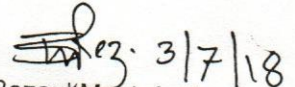
Subject : Sanction of Earned leave (Ex-Bangladesh leave) for 50(Fifty) days.

The undersigned is directed to convey the sanction of earned leave (Ex-Bangladesh leave) of Mr. Abdul Latif Akhtar, Executive Engineer (c.c), C.M Division, Dhaka WASA to perform holy Hajj in Saudi Arabia from 15 July, 2018 to 02 September, 2018 or 50(Fifty) days from the actual date of departure under the following terms and conditions.

2. Terms and conditions :

- All expenses including airfare shall be borne by himself.
- No part of his pay and allowance will be paid in foreign currency.
- He will not be allowed to stay abroad beyond the period mentioned above.
- On his return to Bangladesh he will join the respective Office.

3. This order is issued with the approval of the competent authority.


(S. M. Rezaul Mostofa Kamal)

Secretary
Dhaka WASA.
Phone : 9110164.

Date: 03/07/2018.

Memo No.-46.113.208.00.16.5000.2010-735

Copy for kind information and necessary action to (not according to seniority) :

01. Director General, Department of Immigration & Passport, Dhaka.
02. Deputy Managing Director (Admin / Finance), Dhaka WASA.
03. Director (Development/Technical), Dhaka WASA.
04. Chief Engineer, Dhaka WASA.
05. Director, Hazrat Shahjalal International Airport, Dhaka.
06. Superintending Engineer, S.M.W.C Circle, Dhaka WASA.
07. Mr. Abdul Latif Akhtar, Executive Engineer (c.c), C.M Division, Dhaka WASA
08. Deputy Secretary (.....), Dhaka WASA.
09. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
10. Assistant System Analyst (M.I.S & Billing). Dhaka WASA (with request to upload to the Dhaka WASA website).
11. P. A. to Managing Director, Dhaka WASA (for kind information to the Managing Director).
12. Record keeper, Administration Division-1, Dhaka WASA.
13. PIMS Cell, Admin Division-2, Dhaka WASA.
14. Office Copy.

Secretary
Dhaka WASA.