

Dhaka Water Supply and Sewerage Authority
Office of the Managing Director
WASA Bhaban
98, Kazi Nazrul Islam Avenue, Dhaka-1215.
website: www.dwasa.org.bd.com

উন্নয়নের গণতন্ত্র
শেখ হাসিনার মূলমন্ত্র

Memo No-pf-588/86/zone-3/524/Admn. 2

Date: 10.7.18

From : Secretary
Dhaka WASA.

To : Chief Accounts Officer
Dhaka WASA

Subject : Approval of Earned Leave (Ex-Bangladesh leave) for 45(forty five) days.

The undersigned is directed to convey the sanction of earned leave (Ex-Bangladesh leave) of MD. SHAH ALAM MONDOL, P.O, Mods Zone-3, Dhaka WASA to perform Holy Hazz in SAUDI ARABIA from 18th July, 2018 to 31th August , 2018 or 45(forty five) days from the actual date of his departure under the following terms and conditions.

- All expenses including air fare shall be borne by himself.
- No part of his salary will be paid in foreign currency.
- He will not be allowed to stay abroad beyond the period mentioned above.
- On his return to Bangladesh he will join the respective Office.

2. This order is issued with the approval of the competent authority.

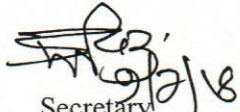
Sd:/
(S. M. Rezaul Mostofa Kamal)
Secretary
Dhaka WASA.
Phone : 9110164

Memo No-pf-588/86/zone-3/524/15/Admn. 2 .

Date: 10.7.18

Copy for kind information and necessary action to (not according to seniority) :

- Director General, Department of Immigration & Passport, Dhaka.
- Deputy Managing Director (Admin /Finance), Dhaka WASA.
- Director (Development/Technical), Dhaka WASA.
- Chief Engineer, Dhaka WASA.
- Chief Revenue Officer, Dhaka WASA.
- Chief Accounts Officer/Chief Training Officer, Dhaka WASA.
- Executive Engineer, Mods Zone-3, Dhaka WASA.
- Assistant System Analyst (M.I.S & Billing), Computer Center, Dhaka WASA (with request to upload to the DWASA website).
- Manager, Hazrat Shahjalal International Airport, Dhaka.
- Immigration Officer, Hazrat Shahjalal International , Dhaka.
- P. A. to Managing Director, Dhaka WASA (for kind information to the Managing Director).
- PIMS Cell, Administration Division-II, Dhaka WASA.
- Md. Shah Alam Mondol, P.O, Mods Zone-3, Dhaka WASA.
- Record keeper, Administration Division-1, Dhaka WASA.
- Office copy.


Secretary
Dhaka WASA.