



Dhaka Water Supply and Sewerage Authority  
Office of the Managing Director  
WASA Bhaban  
98, Kazi Nazrul Islam Avenue, Dhaka-1215.  
Website: www.dwasa.org.bd

উন্নয়নের গণতন্ত্র  
শেখ হাসিনার মূলমন্ত্র।

Memo No.-46.113.208.00.16.4203.2008- 775

Date: 10/07/2018.

From : Secretary  
Dhaka WASA.

To : Chief Accounts Officer  
Dhaka WASA.

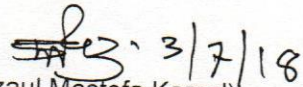
Subject : Sanction of Earned leave (Ex-Bangladesh leave) for 54(Fifty four) days.

The undersigned is directed to convey the sanction of earned leave (Ex-Bangladesh leave) of Mr. Mohammad Zakir Hossain Prodhania, Deputy Chief Training Officer (c.c), Training Center, Dhaka WASA to perform holy Hajj in Saudi Arabia from 15 July, 2018 to 06 September, 2018 or 54(Fifty four) days from the actual date of departure under the following terms and conditions. He will be accompanied by his wife- Ms. Sarmeen Sultana.

2. Terms and conditions :

- All expenses including airfare shall be borne by himself.
- No part of his pay and allowance will be paid in foreign currency.
- He will not be allowed to stay abroad beyond the period mentioned above.
- On his return to Bangladesh he will join the respective Office.

3. This order is issued with the approval of the competent authority.

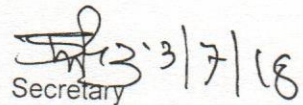
  
(S. M. Rezaul Mostofa Kamal)  
Secretary  
Dhaka WASA.  
Phone : 9110164.

Date: 10/07/2018.

Memo No.-46.113.208.00.16.4203.2008- 775

Copy for kind information and necessary action to (not according to seniority) :

- Director General, Department of Immigration & Passport, Dhaka.
- Deputy Managing Director (Admin / Finance), Dhaka WASA.
- Director (Development/Technical), Dhaka WASA.
- Chief Engineer, Dhaka WASA.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Chief Training Officer, Training Center, Dhaka WASA.
- Deputy Secretary (.....), Dhaka WASA.
- Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
- Mr. Mohammad Zakir Hossain Prodhania, Deputy Chief Training Officer (c.c), Training Center, Dhaka WASA.
- Assistant System Analyst (M.I.S & Billing). Dhaka WASA (with request to upload to the Dhaka WASA website).
- P. A. to Managing Director, Dhaka WASA (for kind information to the Managing Director).
- Record keeper, Administration Division-1, Dhaka WASA.
- PIMS Cell, Admin Division-2, Dhaka WASA.
- Office Copy.

  
Secretary  
Dhaka WASA.