



Dhaka Water Supply and Sewerage Authority
Office of the Managing Director
WASA Bhaban
98, Kazi Nazrul Islam Avenue, Dhaka-1215.
Website: www.dwasa.org.bd

উন্নয়নের গণতন্ত্র
শেখ হাসিনার মূলমন্ত্র।

No.- 46.113.208.00.16.013.2012-277.

Date: 06/02/2019.

From : Secretary
Dhaka WASA.

To : Chief Accounts Officer
Dhaka WASA.

Subject : Sanction of earned leave (Ex-Bangladesh leave) for 72(Seventy two) days.

The undersigned is directed to convey the sanction of earned leave (Ex-Bangladesh leave) of Umme Hanifa, Sub-Assistant Engineer, Procurement Division-2, Dhaka WASA for treatment in India from 10 February to 13 February, 2019 total 04(four) days, 20 March, 2019 to 18 April, 2019 total 30(thirty) days, 20 June to 23 June, 2019 total 04(four) days, 25 July to 28 July, 2019 total 04(four) days and 25 September, 2019 to 24 October, 2019 total 30(thirty) days or from the actual date of departure for 72(Seventy two) days in five phase (4+30+4+4+30) under the following terms and conditions.

2. Terms and conditions :

- All expenses including airfare shall be borne by herself.
- No part of her pay and allowance will be paid in foreign currency.
- She will not be allowed to stay abroad beyond the period mentioned above.
- On her return to Bangladesh she will join the respective Office.

3. This order is issued with the approval of the competent authority.

Sd/-

(A. N. M Tariqul Islam)
Secretary
Dhaka WASA.
Phone: 55012409.
Date: 06/02/2019.

No.- 46.113.208.00.16.013.2012-277.

Copy for kind information and necessary action to (not according to seniority) :

01. Director General, Department of Immigration & Passport, Dhaka.
02. Deputy Managing Director (Admin / Finance), Dhaka WASA.
03. Director (Development / Technical), Dhaka WASA.
04. Chief Engineer, Dhaka WASA.
05. Director, Hazrat Shahjalal International Airport, Dhaka.
06. Superintending Engineer, RPE&M Circle, Dhaka WASA.
07. Executive Engineer, Procurement Division-2, Dhaka WASA.
08. Deputy Secretary, Dhaka WASA.
09. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/ Duty Officer, Horidaspur, Benapole Check post, Jessore/Duty Officer, Gede Check post, Darshana, Chuadanga, Bangladesh.
- ✓ 10. Assistant System Analyst (M.I.S & Billing). Dhaka WASA (with request to upload to the Dhaka WASA website).
11. Umme Hanifa, Sub-Assistant Engineer, Procurement Division-2, Dhaka WASA.
12. P. A. to Managing Director, Dhaka WASA (for kind information to the Managing Director).
13. Record Keeper, Administration Division-1, Dhaka WASA.
14. PIMS Cell, Administration Division-2, Dhaka WASA.
15. Office Copy.

Secretary
Dhaka WASA.